

COLE COUNTY R-1 SCHOOLS

Job Description

Homeless Coordinator

Luke Morris

Performance Responsibilities:

1. Identify children and youth in homeless situations through school-based personnel, and link to community agencies
2. Work with school-based personnel to ensure that children and youth in homeless situations are permitted to enroll in and have full and equal opportunity to succeed in school
3. Collect and communicate to appropriate entities all data related to children and youth in homeless situations
4. Post public notices of the educational rights of students in homeless situations at appropriate places across the district so that access to the information is available
5. Mediate enrollment disputes appropriately in compliance with the McKinney-Vento Assistance Act
6. Coordinate with the state homeless coordinator and community and school personnel responsible for the provision of education and related services to children and youth in homeless situations
7. Provide materials for homeless as requested to staff